

# Footlights Foundation

## Meeting Notes for April 20, 2013

*Attendance:* Mary Anderson, Laurie Frattalone, Loel Fischer, Sally Schroeder, Steven Kleitz, Shana Crosson, Kevin Miller, Mike Dapper, Jen Peterson, Vienna Crosby, Sarah Lucken, Michael Koob, Diane Drake, Melissa Schumacher, Tim Schumacher.

### Financial Report

- \$8673.62 in account
- \$1600 was just spent for eight mics. Many different groups are using them. Vienna said they can be locked up and only used for the drama department. There was concern that if too many groups are using them and they aren't cared for, they may need to be replaced soon.
- Credit cards need to be able to be used for the Fall fundrasier. The school needs to set up credit card use for the box office. We would like this to be functional by the fall show.

### Auditorium Safety Concerns

- No railing on right side of auditorium facing stage
- Poor identification of end of steps
- There is a big concern for those attending the Senior Matinees.
- Vienna gave list of concerns to janitorial staff. Maintenance is aware and the theatre gets regular inspections from fire marshall. In time, this should be completed.

### Plans for 2013-2014 School Year

- Michael Sheeks is leaving. Vienna Crosby will be taking the theatre program. Sam Tanner will be leading the Thespian portion.
- Jen Sisco is being looked at for larger role in theatre department. Previously, she has been the set-designer.
- There will be a fall musical, winter one-acts (which can then be used for competition and traveling troupe), thespian fund-raiser musical, and spring show.
- Vienna voiced on-going issue of getting use of the theatre in the spring. Many groups want it and it is difficult to find a good time for the four days needed for the thespian fund-raiser show (as well as time for rehearsals leading up to show). She is contemplating giving one month for all the other needs (culture shows, Mr. RAHS, etc). Scheduling work swell with Music Department.

### Fundraisers

- Dairy Queen Fundraiser date is being changed. It will be in May but is yet to be determined
- Silent auction will be November 9, 2013. Sally Schroeder, Mary Anderson, Jen Peterson, and Shana Crosson will begin to brainstorm ideas.
  - Suggestions were made to have a donation box, sell numbers for participation in auction, allowing people to donate to a specific need (for example – buying a seat on a bus).
  - We continue to need ideas of how to get more people to the silent auction. Pizza was a big success last year at drawing people in.

### Parent Involvement

- Parents are greatly encouraged to participate with crew and postering.
  - A link will be added to the RAHS Drama website for parents.
  - We need to tap into parents who have artistic talent to help with set-building and parent presence is essential for using machinery.

### **Spring Picnic - Sunday, May 19**

- Steven Kleitz and Kevin Miller are taking care of food for the picnic.
  - Prices were raised to \$5 per person with a max of \$15 per family. Families are asked to bring dessert or fruit.

### **Drama Awards - Tuesday, May 28**

- It was decided that this would be the best time to honor/roast Mr. Sheeks. Vienna will begin to contact present students and alumni to plan skit and awards for Sheeks.

### **Roles/Volunteer Positions for 2013-2014**

- President** Shana Crosson
- Vice-President:** TBA
- Secretary:** Jen Peterson
- Treasurer/Box Office Manager:** Joel Fischer
- Volunteer Coordinator:** Melissa Schumacher
- Concessions:** Sally Schroeder, Laurie Frattallone, Melissa Schumacher
- Senior Matinee Coordinator:** Kathy Miller
- PR Committee:** Charlotte Fransen, Mike Dappler, Tracy Tomb
- Communications:**
  - **Website manager:** Vienna Crosby and Shana Crosson
  - **Footlightsfoundation@gmail.com manager:** Mary Fischer
  - **E-newsletter manager:** Shana would like to be replaced
- Fundraiser Committee:** Sally Schroeder, Mary Anderson, Shana Crosson, Jen Peterson
- Events Committee**
  - May Picnic
  - Parent Cast Party?
- Postering:** Sarah Lucken