

Footlights Foundation Meeting Notes for 3/23/13

Financial Report

- \$9,916 in the account, not including outstanding Costco invoice from Sally and check to Kleitz family
- Bus expenditure \$400 for State Thespian Festival
- Estimated net from concessions is approximately \$500; this is 50% of cost and worth continuing
- Estimated \$2,500 cost for bus to National Thespian Festival, 27 student attending
 - Moved and passed on voice vote
- Estimated \$1,600 for microphones
 - Moved and passed on voice vote
 - New mikes can run through existing system
 - 4 will be ordered at approximately \$400 each
 - ***Update 4/3/2013: six mics were purchased and used in How to Succeed. Sean Thao from the district worked with Jenn to get them. His dept will also use them.***
- Possible future funding needs:
 - Lighting needs: “source 4’s”: Jenn Sisko will get some quotes; estimate needing 10 – 15 for the stage
 - Lights for music stands
 - Lightboard
 - School uses this as well – request Vienna to approach school about this
 - May need to do a grant, estimated \$7,000 - \$8,000 expense
 - Harnass (fly actors for shows)
 - Michael will create a needs list to share with the group (set, instruments, props etc...)
- Fundraising ideas
 - Dairy Queen at Lake Josephine
 - Buffalo Wild Wings
 - Parent donations at beginning of year (open ended and voluntary)
 - Uncertainty expressed about viability of silent auction as fund raising tool; a lot of work for the return
 - Develop sponsorship program
 - Sell program ads

Auditorium Safety Concerns

- No railing on right side of auditorium facing stage
- Poor identification of end of steps
 - Install glow tape on front edge of steps?

- A safety inspector meeting occurred earlier in the school year which Vienna attended. A follow up meeting is anticipated for spring; Shana will request and plan to attend to raise our concerns.
- There may be safety funds available via the District Center budget for updating theater accessibility
- ***Update: 4/1/2013 The directors met with the school facilities folks. Some of these concerns are being handled immediately.***

Outreach

- Discuss ideas for involving more parents, including parents of students in travelling troupe.
- Create opportunities for alumni to participate
- Investigate using an email server which is set up in Footlights' name
- Build a Facebook group
- Have a parent meeting after call back or final cast list comes out
- Have a Potluck supper including cast and parents for first read through
- Parent skits?
- Better mentoring between experienced theater students and students newer to the program

Next Meeting

- **Saturday 4/20/13 at Melissa's home**
- Agenda
 - Plan picnic
 - Finalize details for Michael's going away festivities
 - Develop plan for fall fundraiser
 - Discuss needed officers for 2013/2014 school year