

## Footlights Foundation Meeting Minutes

April 15, 2017

Attendees: Mary Bachhuber, Steve Bennett, Carrie Bowers, Mary Brown, Cathy Carter, Dan Grothe, Rebecca Grothe, Erik Lane, Heather Nelson, Luann Quayle, Peter Quayle, Chauncey Richardson, Sonia Richardson, and Sarah Wille.

### Treasurer's Report

Treasurer Dan Grothe shared that our Footlights checking account balance is \$8882.70 and saving account balance is \$200.26.

### *Medea* (Senior Matinee: May 10 and Shows: May 11 – 14)

- **Tech Week Dinners** – Dan Grothe moved and Mary Brown seconded spending up to \$350 on 2 tech night dinners, May 8 and 9. The motion passed unanimously. Steve Bennett is organizing these meals. Anyone wishing to volunteer should contact him at [steve@dipstix.com](mailto:steve@dipstix.com).
- **Program** – Mary Brown will connect with David Sailer-Haugland about creating the program.
- **Postering** - Luann Quayle agreed to coordinate student postering. We need volunteers to drive students for poster delivery to area businesses. Please contact Luanne at [luannquayle@msn.com](mailto:luannquayle@msn.com).
- **Photography** - Carrie Bowers will take photos for this production. Erik Lane contacted the RAHS photography teacher; there may be a RAHS senior who'll take photos.
- **PR** - Peter Quayle will coordinate publicity for *Medea* via local papers, social media and the school district. Heather Nelson has publicized the senior matinee.
- **Volunteer Sign Up Genius** – Carrie Bowers will set up the volunteer sign-up site.
- **Box Office** – Steve Bennett, Cathy Carter and Luann Quayle will coordinate the box office for this general admission show.
- **Concessions** – Mike Kneer and Sarah Wille will coordinate the purchase of water and snack supplies for each show's concession sales.

### 10 Minute Play Festival (May 20 at 7 pm, May 21st at 2pm)

The request for 2-3 ushers and concessions volunteers for this show will be included with the *Medea* SignUp Genius event.

### Drama Awards (May 23)

Steve Bennett moved and Erin Carter seconded spending up to \$250 on desserts and bottled water for this event. Steve Bennett will purchase the desserts and water. Carrie Bower, Cathy Carter, Sonia Richardson, and LuAnne Quayle volunteered to serve.

**Additional Item:**

For the 2017 Fall Musical, approved spending of \$400 toward the Choreographers' Stipend

**2017-2018 Footlights Foundation Officers**

**President (new):** Heather Nelson

**Vice President (new):** Rebecca Grothe

**Corresponding Secretary (new):** Cathy Carter

**Recording Secretary (2<sup>nd</sup> yr):** Mary Bachhuber

**Treasurer (2<sup>nd</sup> yr):** Dan Grothe

**Members-at-Large:** John Edin (2<sup>nd</sup> yr), Mike Kneer (2<sup>nd</sup> yr), Becky Nelson (2<sup>nd</sup> yr), Luann Quayle (2<sup>nd</sup> yr), Chauncey Richardson (new) and Peter Quayle (new)

**2017-2018 Committee Leads**

**Volunteer Coordinator:** Sonia Richardson

**Open roles:** Photographer, Fall Fundraiser, Program Ads, Tech Week Dinners

**International Thespian Festival (June 19-24, 2017)**

There are 37 students and 4 chaperones attending ITF this year. Mary Brown recapped the monies earned by students through the numerous Footlights fundraising events. The group fundraising events (*Seussical*, Davannis and Chipotle) earned each student \$251 toward the trip. Student also earned individual fundraising which included Cub grocery bagging and *Seussical* ticket sales.